

DDA Career

ODP-1-178

06 MAR 1981

MEMORANDUM FOR: Career Management Officer, DDA

FROM : Bruce T. Johnson
Director of Data Processing

SUBJECT : GS-14 Ranking/Promotion Review-
MZ Career Sub-group

The MZ Career Board has completed the Ranking/Promotion review of our GS-14 officers and recommend promotion to GS-15 in accordance with the attached.

15)

Bruce T. Johnson

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ODP ADMIN/ :mlt/2/6/81

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12 January 1981

MEMORANDUM FOR: Director of Communications
Director of Data Processing
Director of Finance
Director of Information Services
Director of Logistics
Director of Medical Services
Director of Security
Director of Training and Education

25X1 FROM:
Career Management Officer, DDA

SUBJECT: Senior Personnel Resources Board Meeting - 17 February 1981

REFERENCE: Multiple Addressee Memo frm D/PPP&M, dtd 22 May 80, Subj:
Precepts for CIA Personnel Evaluation Boards & Panels

1. In accordance with the provisions of reference, the Senior Personnel Resources Board will meet on Tuesday, 17 February, at 1000 hours in the DDA Conference Room, to consider GS-14 officers for promotion to GS-15.

2. In preparation for this meeting your sub-group Career Board should review your GS-14 officers and rate them for Value to the Agency using the evaluation factors and four categories presented in referent memorandum. At the same time, your Board should be prepared to recommend, in rank order, those officers your Board believes are deserving of promotion. Please complete and forward ten copies of the attached spread sheet for the officers so recommended. In addition, we will need ten copies of an updated biographic profile and a completed form 1152, Request for Personnel Action. On the form 1152 you should sign Item 52 as the Requesting Officer; Item 53 will be completed at a later date. The above material should be forwarded to the undersigned by 6 February.

3. The number of promotions recommended by each sub-group will be limited by that sub-group's projected available promotion headroom as of 31 March 1981. One sub-group will not be allowed to use another sub-group's unused headroom. In view of the Director's expressed concern over the proliferation of PRA's, you should take into consideration current and projected slotting of those individuals you recommend for promotion.

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Attachment

cc: Component Personnel Officers

Approved For Release 2003/11/06 : CIA-RDP84-00933R000100280030-0

OFFICE OF

<u>DOG</u>	<u>VALUE TO AGENCY CAT.</u>	<u>OVERALL PAR RATING-PERIOD END. 4/30/80</u>	<u>PRESENT ASSIGNMENT</u>	<u>POS. GR.</u>	<u>OFFICE NUMERICAL RANKING FOR PROMOTION</u>
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